

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

WRIGHT FARMS METROPOLITAN DISTRICT

Held: Thursday, May 5, 2022 at 7:00 p.m.
Meeting held via videoconference.

Attendance

The regular meeting of the Board of Directors of the Wright Farms Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James A. Ray
Michael Stangoni

Absent: Heidi Farfel (excused).

Also in attendance were Jeffrey E. Erb, Seter & Vander Wall, P.C.; Debbie Sedgeley, CliftonLarsonAllen, LLP; Judy Haberer, District Administrator; and Jim Ihnen, JBK Landscape, LLC.

Call to Order

Director Ray noted that a quorum of the Board was present and the Directors confirmed their continuing qualification to serve. The meeting was called to order at 7:08 p.m.

Disclosure Matters

The Directors reported that they had disclosed their interests as owners of property located in the District. Written disclosures of these interests have been filed with the Secretary of State.

The Board reviewed the agenda for the meeting, following which each Board member had the opportunity to identify any additional conflicts. No additional conflicts were identified.

Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Public Comment

There was no public comment.

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Approval of April 7, 2022
Meeting Minutes

The minutes of the April 7, 2022 meeting were reviewed. Upon motion made, seconded and unanimously carried, the minutes were approved as presented.

East Boundary Fence
Replacement

The Board noted that an invitation to bid was published for three weeks, and only one bid was submitted from Commercial Fence and Iron Works. The Board reviewed the bid, noting that it provided pricing for the fence project and was within the range of the cost it estimated for the replacement.

Upon motion made, seconded and unanimously carried, the Board awarded the East Boundary Fence Replacement Project to Commercial Fence and Iron Works. Mr. Erb will provide the Notice of Award and coordinate regarding the final stain color to match the remainder of the neighborhood.

Financial Matters

Ms. Sedgeley reviewed the District's financials through the end of March 2022 and its schedule of cash position. She reviewed the balance sheet, general fund, conservation trust fund, property tax schedule, cash position and claims payable. Ms. Sedgeley noted that the delayed property tax payment from Adams County has been received. Upon motion made, seconded and unanimously carried, the Board accepted the financials and approved the claims payable.

Ms. Sedgeley provided examples of how payments on bill.com would work, including invoice review and noting that checks would not be released until approval by the Board. The Board discussed the efficiencies to be gained, and the potential overall cost savings due to reduced accounting time and the need to courier physical checks among the Board members. Upon motion made, seconded and unanimously carried, the Board determined to move forward with using bill.com for future invoice review and payments.

Attorney Report

The Board reviewed the proposals from Go Play for the replacement of the playground surface at both Wright Farms and Holly Crossing Park. The Board discussed the timing, color options, and desire to minimize the impact on playground users.

Upon motion made, seconded and unanimously carried, the Board approved the proposals for the resurfacing of both playgrounds and ordering of the balance beam, as reviewed at the April meeting.

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Mr. Erb noted that Ms. Espinoza did not submit a self-nomination form for the May 3, 2022 election, therefore her seat has become vacant. The Board acknowledged that there are currently two vacant seats on the Board of Directors.

JBK Report

Mr. Ihnen reported tree pruning is underway, the split rail fence was repaired, and annual flowers will be planted in the next week or two.

District Administrator Report

Ms. Haberer reported that pavilion reservations are picking up for the summer.

The Board reviewed the various Wright Farms logos prepared by Journey Websites. Following discussion, the Board determined that it would like four logos, one for each of the three neighborhoods that make up Wright Farms plus a generic one for the District. Mr. Erb will follow up with Journey Websites regarding the revised logos.

Other Business

There was no other business.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:39 p.m.



[Heidi Farfel \(Jun 30, 2022 10:19 MDT\)](#)

Secretary for the Meeting






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Final Audit Report

2022-06-30

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